

STATEMENT OF WORK

Supplement Storefront

Findings Ltd — example.com

DEPARTMENT: WORDPRESS

DOCUMENT REFERENCE	KW-SOW-WP-2026-9999
VERSION	1.0
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PREPARED BY	KrishWeb



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1 Project Overview

Out of Scope Any item not explicitly stated in this Statement of Work is excluded from scope and will be managed through the change control process.

1.1 Client Background

Findings Ltd operates in the IT and SaaS sector. The company provides technology solutions and services to its clients. The business is focused on delivering value through software and IT offerings.

Findings Ltd is commissioning a new corporate website under the project name Check Surface. The project is managed by the WordPress department. The primary contact for this engagement is Ms Test.

1.2 Current Situation

Findings Ltd requires a new website to support its business goals. The current state and challenges are summarised below.

PROBLEM	BUSINESS IMPACT	HOW THIS PROJECT ADDRESSES IT
No current site for Check Surface	Limited online presence for the project	Delivers a dedicated website
Lack of central information hub	Stakeholders lack a single source of truth	Provides a unified platform
No platform for communicating project goals	Difficulty in stakeholder engagement	Publishes project objectives and updates
No web-based representation for WordPress department	Missed opportunities for visibility	Establishes a department-specific site

1.3 Business Objectives

- Establish an official online presence for the Check Surface project.
- Provide a centralised information hub for stakeholders.
- Communicate project goals and updates to internal and external audiences.
- Support the business objectives of Findings Ltd in the IT/SaaS sector.
- Enable the WordPress department to showcase its work.
- Facilitate stakeholder engagement through accessible content.
- Ensure the site is delivered within the agreed timeline and budget.

1.4 Success Criteria

SUCCESS MEASURE	CURRENT BASELINE	TARGET AT GO-LIVE
Website launched on agreed timeline	Not currently measured	Site live by project deadline
All project objectives published online	Not currently measured	Objectives available at launch

SUCCESS MEASURE	CURRENT BASELINE	TARGET AT GO-LIVE
Central information hub accessible to stakeholders	Not currently measured	Hub available at launch
WordPress department represented on site	Not currently measured	Department page live at launch
Site delivered within agreed budget	Not currently measured	No budget overrun at go-live

1.5 Stakeholders

ROLE	RESPONSIBILITY	ORGANISATION
Client Contact	Project oversight and primary communication	Findings Ltd
Project Sponsor	Business ownership and funding	Findings Ltd
Delivery Team	Website design and development	KrishWeb
Department Lead	WordPress department representation	Findings Ltd